

**POLSON RURAL FIRE DISTRICT
BOARD MEETING MINUTES**

Fairgrounds Fire Station No. 1

September 09, 2020

6:00 p.m.

Notice: All meetings for the Polson Rural Fire District Board of Trustees are recorded.

Board trustees present: Fred Nelson,, John Doty, Dick Wunderlich, R. Jack Clapp, Ron Roberts.

Board trustee absent: None

Staff: Fire Chief Gordon R. Gieser, Secretary/Treasurer Bonnie M. Manicke.

Guests/Visitors: Chair Volunteer Membership Jeff Veach, Matt Dougherty, Leanna Fillman, Alison Meslin.

Call to Order – {00:12} Chair Nelson called the meeting to order at 6:00 p.m.. The Pledge of Allegiance was recited.

Minutes August 12, 2020 {00:56} – Minutes include FY 2020-2021 FINAL BUDGET PUBLIC HEARING MINUTES and August 12, 2020 Board Meeting minutes. Trustee Wunderlich motion to approve August 12, 2020 minutes which includes Public Hearing Trustee Roberts second. Public comment: None. Motion passed unanimously by voice vote.

Communications {01:54} – Chief Gieser presented the following communication regarding surplus apparatus to Operations Chief Paul Finlay Missoula Rural Fire District.



Polson RURAL Fire District

25B Regatta Rd. Polson, MT 59860

(406) 883-4244



TO: Operations Chief Paul Finlay

RE: Surplus apparatus

The Polson Rural Fire District is interested in acquiring E-312 which as I knew it was a 1995 International 4900 VIN #1HTSDAANOSH201322 depending on the purchase price which the district is willing to offer 15,000.00 dollars at this time. We may also have enough capital to purchase the unit outright or make arrangements for and acceptable payment schedule. There is also some interest on our part in the possibility of procuring T-328 for fire district use. Please advise any further information on either of these units. And thanks for your consideration in this matter. Gordon R. Gieser, Chief Polson Rural Fire District, ruralchief@outlook.com, Cellular (406) 546-4392.

Gordon R Gieser
Chief Polson Rural fire district
ruralchief@outlook.com
Cellular (406)546-4392

The tentative offer by Polson Rural Fire District was accepted by Missoula Rural Fire District during the District's Board meeting September 8, 2020. Chair Nelson asked for questions regarding the communications with Missoula Rural Fire. None were heard.

Claims {03:16} – Chair Nelson reviewed the checks issued to volunteer personnel Matt Dougherty, George Gill, and Gregg Perkins Jette Hill Project standby services. Chief Gieser reported Confederated Salish & Kootenai Tribes payment payable to the district in the amount of \$4,538.39 included the volunteer standby service. Therefore checks were issued to the volunteers. Les Schwab claim tires for Unit #300 and #333. DNRC will reimburse for the tire on unit #333. Trustee Wunderlich requested a breakdown for additional items needed for Wt #311. Stine Electronics invoice \$4,700+ will be paid by DNRC grant funds. Trustee Roberts noted the EMT reimbursement; the certification is valid for two years. Chair Nelson asked for additional questions – none heard. **Trustee Wunderlich motion to pay bills. Trustee Roberts second.** Additional comments: None. **Motion passed by voice vote. Trustee Nelson abstained reimbursement \$20.60 license plate for Unit #312. Trustee Clapp abstained reimbursement \$50.00 for EMT license renewal.**

TREASURY REPORT FOR MONTH ENDING AUGUST 31, 2020_{08:50} --

Lake County Treasurer reports month ending August 31, 2020 were balanced following the meeting. The fund balances are current at August 31, 2020.

FUND # 7245 Operating Fund	\$ 74,183.03
FUND # 7244 Voted Levy (5 mills with sunset)	\$ 65,720.23
FUND # 7246 Capital Improvement Fund	\$ 50,008.55
FUND # 7243 Voted Levy Operating Fund .(transition fund)	\$ 18.39

Check numbers 7546 - 7576, both inclusive

Represents August, 2020 claims \$ 15,750.29

Approved September 9, 2020

Public Safety:

Fire Chief payroll August 14, 28, 2020 (gross) \$ 3,478.54

Employer expense match SS & Medicare \$ 271.31

Quick books processing fee \$ 3.50

Fund #7245 Operating Fund

8/27/20 A101 117001 check #778000 Confederated Salish & Kootenai Tribes	
Contract equipment use Jette Hill Project	\$4,538.39

8/27/20 A101 117002 check #545961 Visa card cash back rewards	\$ 50.00
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Initial payment process prior to monthly board meeting – The request was accepted by utility billing departments. Noting the bills are available on line and a hard copy is also mailed. The process will eliminate late fees. Chief Gieser requests the invoices for bills emailed for office approval prior to issuing a check.

Trustee Roberts questioned the revenue line item for the Visa card cash back \$50.00 rewards. The accounting revenue line item is dividends. Chair Nelson asked for additional comments – none heard; public - none. Chair Nelson thanked Bonnie for the report and initiating the early claim process to avoid late fees.

CHIEF'S REPORT (14:30) – Chief Gieser reported 25 calls during the 30 day period.

Response

1). Vehicle accident 39531 Dubai Road; 2). Landfill fire 39276 Kerr Dam Road; 3). Tree on power lines 32072 Pinewood Drive; 4). Ambulance assist Big Arm State Park; 5). Vehicle accident Highway 93 and Wilderness Valley Road; 6). Grass fire 42295 Irvine Flats Road; 7). Smoke sighting 31721 Ridge View Circle; 8). Mutual aid to Ronan fire for a baler fire; 9). UTV Fire 34132 Marion Lane; Vehicle accident Buffalo Bridge and Palmer Road; 11). Mutual aid to Hot Springs Fire at 39372 Camp Agua Road; 12). Single vehicle accident 36388 Turtle Lake Road ; 13). Smoke sighting Lost Quartz Road; 14). .Grass fire 36344 Kerr Dam Road; 15). Single vehicle rollover 42466 Valley View Road; 16). CO alarm 217 Pheasant Ridge; 17). Vehicle fire 40514 Highway 35; 18). Mutual aid to Ronan fire for a barn fire 9/06/2020; 19). Mutual aid to Ronan fire for a structure fire 9/06/2020 8:03 p.m.. PEOPLE'S CENTER; 20). Rescue call for a tree on residence 36540 Turtle Lake Road; 21). Power lines down Kings Point Road and Narrows Road; 22). Trees on power lines Acacia Lane and Melita Island Road; 23). Trees on power lines 37545 Turtle Lake Road; 24). Power lines down Kings Point Road and Narrows Road ; 25). Detector alarm 29918 Black Point Road.

Chief Gieser provided a video of the September 7th fire at the Peoples Center in Ronan. A Polson rural volunteer firefighter reported for medical treatment and was released. The mutual aid INFS report was submitted.

Administration

Generate call and training report for Davis & Brown for worker's compensation calculation

Review underground propane drawings for installation on Kings Point Road

Subdivision review for Antique Farm off of Tower Road

Submit work comp first call report

Repair & Maintenance

Polaris install radio system, install suspension bushings in intermediate axle assembly, construct fire suppression tank and pump system, install light bar, add tail and brake light, repair medical bag fasteners, install unistrut caps, install horn

E-333 repair booster hose coupling, repair scene star power connection

WT-312 strip hydraulic wet kit from chassis, removed additional roof lighting, repair instrument panel feed, steam clean frame rails.

MEMBERSHIP REPORT {36:24} – Jeff Veach, Chair Volunteer Membership reported the accessories for the combi tool are at Station #2. The sign project for Station #4 is a work in progress. The design will be universal for all stations. Matt Dougherty is coordinating the volunteers for the races. Safety is being discussed. Will Silverman resigned as vice president. Carol Swope was elected to serve the remainder of the term.

OLD BUSINESS:

--- NONE ---

NEW BUSINESS:

UNIT #312 PUMP MODULE {40:44} - Chief Gieser presented the agenda item. The quoted price is approximately \$38,000, the construction time is 225 days. Payment is due when delivered.

Trustee Wunderlich motion proceed to place the order up to \$40,000. Trustee Roberts and Doty second. Alison Meslin noted the budget expenditure for the unit projects is \$62,000. The out

of state wild land response will be analyzed for next year. **Motion passed unanimously by voice vote.**

DISCUSSION ONLY POSSIBLE DONATION 30'X60' METAL BUILDING

TO POLSON RURAL FIRE DISTRICT {01:02} - Chief Gieser reported the building was sold to a contractor for use as an airplane hanger; although the bi-fold doors were not compatible. The sale price to the contractor was \$10,500. The building most likely will be offered for an additional amount. The district currently has a number of projects and Gordon recommended the project is not doable at this time. Matt Dougherty analyzed mileage check from Baypoint Road to Rocky Point Road. The placement of an additional fire station will be analyzed further. The request for an additional station in the area was generated by the residents in the Jette Lake area. Alison Meslin suggested community fund raising to assist with a new station. Matt commented the home owners insurance cost savings will be significant with a new station in the area.

POLSON RURAL FIRE DISTRICT INTENT TO SELL SURPLUS PROPERTY

UNIT #328 AND UNIT #337 {01:10} - Trustee Clapp introduced the agenda item. The option to sell Unit #328 to Chief Cliff Volunteer Fire Department from Polson Rural Fire District is a government to government transfer of surplus property. Therefore a public notice is not required. The possibilities should be explored for the Rural Fire Board and Chief Cliff to move forward. **Trustee Clapp motion to authorized the chief to explore options for the disposal of Unit #328 and Unit #337 as he sees fit and the timing as he sees fit as well. Trustee Roberts second.** Chair Nelson asked for additional discussion from the board. Trustee Wunderlich suggested the following addition to the motion - **with the funds applied to a new vehicle purchase.** Discussion from the public. Alison noted and the board confirmed Unit #337 is the yellow pumper. **Trustee Clapp restated motion to authorized the chief to explore options for the disposal of Unit #328 and Unit #337 as he sees fit and the timing as he sees fit as well; with the funds applied to a new vehicle purchase. Trustee Roberts seconded the revised motion.** Additional discussion: None. **Motion passed unanimously by voice vote.**

UPDATE WILDLAND FIRES: 1). WILD HORSE HOT SPRINGS; 2). RONAN

TIRE DEPOT FIRE; 4). JETTE HILL PROJECT - {01:14} - Chief Gieser presented a video of the Wild Horse Hot Springs Fire. No update regarding the Tire Depot Fire. The barn fire on Light Road in Ronan September 6, 2020 was prior the Peoples Center response. The Jette Hill project is completed and the district received a check for services. Trustee Clapp updated the Magpie Fire. The request for payment is approximately \$10,500 with funds remitted to Lake County Treasurer for deposit to operating fund #7245.

ADDITIONAL UPDATE - {01:18} - Chief Gieser responded to a 911 CO alarm at 217 Pheasant Ridge in Mission Bay prior to the engine company arrival. The gas monitor goes into alarm in the residence. The 911 call advising the occupants to leave the building probably saved their lives. The residence has an oxygen supply unit. The engine company did a fine job of administering the portable oxygen tank.

POLSON RURAL FIRE DISTRICT WEBSITE - {01:23} - Trustee Roberts acknowledged the website should be upgraded with current project information. Jeff Veach will provide Lake County IT with updated information for the website.

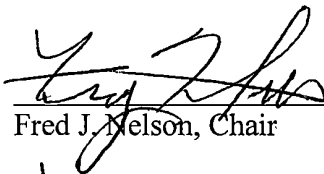
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PUBLIC INPUT ON NON-AGENDA ITEMS {01:25}– None.

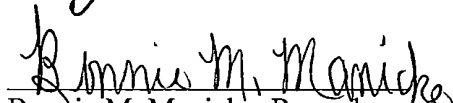
**The October 14th meeting is scheduled at Big Arm Station No. 2
commencing at 6:00 p.m.**

**ADJOURN {01:25} - Trustee Roberts motion to adjourn. Trustee Doty second. Motion passed
unanimously by voice vote.**

ADJOURN 7:25 p.m.


Fred J. Nelson, Chair


Dick Wunderlich Secretary-Treasurer


Bonnie M. Manicke, Recorder

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AGENDA

Polson Rural Fire District Trustees Monthly Meeting

WEDNESDAY SEPTEMBER 09, 2020 6:00 p.m.

Station No. 1 Fairgrounds Station

25-B Regatta Rd.

Polson, MT 59860

Station 1 Phone 406 883 4244

Website: lakemt.gov/prfd

* CALL TO ORDER

TRUSTEES MEETING INCLUDES: COMMENT BY RAISING YOUR HAND

REVIEW MINUTES AUGUST 12, 2020

BONNIE

COMMUNICATIONS

BONNIE

REVIEW & APPROVE CLAIMS

CHIEF GIESER & BONNIE

TREASURER'S REPORT

BONNIE

CHIEF'S REPORT

CHIEF GIESER

MEMBERSHIP REPORT

CHAIR JEFF VEACH

- OLD BUSINESS COMMENT BY RAISING YOUR HAND
--- NONE ---

- NEW BUSINESS COMMENT BY RAISING YOUR HAND

UNIT #312 PUMP MODULE

CHIEF GIESER

DISCUSSION ONLY POSSIBLE DONATION 30'X60' METAL BUILDING

TO POLSON RURAL FIRE DISTRICT CHAIR NELSON & CHIEF GIESER

POLSON RURAL FIRE DISTRICT INTENT TO SELL SURPLUS PROPERTY

UNIT #328 AND #337

TRUSTEE CLAPP & CHIEF GIESER

UPDATE WILDLAND FIRES: 1). WILD HORSE; 2). HOT SPRINGS; 3). RONAN
TIRE DEPOT FIRE; 4). JETTE HILL PROJECT.

TRUSTEE CLAPP & CHIEF GIESER

- PUBLIC INPUT ON NON AGENDA ITEMS

ADJOURN

ALL RESIDENTS OF THE POLSON RURAL FIRE DISTRICT ARE ENCOURAGED TO
ATTEND AND PROVIDE HELPFUL COMMENTS.

ALL ITEMS TO BE ON THE AGENDA MUST BE SUBMITTED 10 DAYS IN ADVANCE.

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'POLSON RURAL FIRE BOARD FUND #7245
August, 2020 claims Approved 9/09/2020

Date	Num	Description	Memo	Category	Amount
9/1/2020	7546	Century Link	Acct#411978591 883-4244 Fairgrounds Stn #1 landline	317 Phone {Landline} - Fairgrounds Stn.	-.63.77
9/1/2020	7547	S Mission Valley Power	Location #2806820000	302 Electricity - Big Arm Station	-82.34
			Location #2876820001;2876820002 {1-security light}	302 Electricity - Big Arm Station	-10.38
			Location #2400744000	315 Electricity - Fairgrounds Station	-154.97
			Location #1401370000	322 Electricity - Stn #4 36300 CaffreyRd	-41.74
9/1/2020	7548	Republic Services #889	Acct #3-0889-0014329 Inv#0889-002669924	319 Disposal Service - Fairgrounds Stn.	-66.16
9/9/2020	7549	R. Jack Clapp	EMT license renewal	331 Membership & Dues	-50.00
9/9/2020	7550	Jeff Veach	EMT license renewal	331 Membership & Dues	-50.00
9/9/2020	7551	Carol Swope	EMT license renewal	331 Membership & Dues	-50.00
9/9/2020	7552	Larry Newell	EMT license renewal	331 Membership & Dues	-50.00
9/9/2020	7553	George Gill	Jette Hill Prj. standby 7/21/20 to 8/03/20	336 Volunteer FF Contract Svc	-684.48
9/9/2020	7554	Matt Dougherty	Jette Hill Prj. standby 7/21/20 to 8/03/20	336 Volunteer FF Contract Svc	-576.40
9/9/2020	7555	Greg Perkins	Jette Hill Prj. standby 7/21/20 to 8/03/20	336 Volunteer FF Contract Svc	-108.08
9/9/2020	7556	City Of Polson	Utility Billing Acct 7304 FairgroundsStnFillSpout	316 Water Fill Spout - Fairgrounds Stn.	-61.34
9/9/2020	7557	S Davis & Brown CPAs PC	Inv#6721 8/12/20 run pyrl w/reports	345 Payroll Accounting Fire Chief Salary	-18.70
			Inv#6721 8/24/20 Workers Comp Report	345 Payroll Accounting Fire Chief Salary	-80.30
			Inv#6721 8/26/20 cal retro pay run pyrl w/reports	345 Payroll Accounting Fire Chief Salary	-33.00
			and run pyrl w/reports	345 Payroll Accounting Fire Chief Salary	0
9/9/2020	7558	Matt Dougherty	8/18/20 True ValueReimburse 4-tumbucklePolaris	211 Vehicle Repair & Maint Supplies	-47.96
9/9/2020	7559	S First Bank Card	8/17/2020RonanPowerProducts Parts	211 Vehicle Repair & Maint Supplies	-215.22
			8/17/2020RonanPowerProducts Parts	211 Vehicle Repair & Maint Supplies	-15.30
			8/20/20 Polson Super One bottled water	201 Operating Supplies	-45.00
			8/21/20 Alpha card sys Color ribbon-Zebra	201 Operating Supplies	-48.90
			8/26/20 Corbin Custom horn kit Polaris	211 Vehicle Repair & Maint Supplies	-73.95
9/9/2020	7560	S First Bank Card	7/30/20 Action Comm 2-minitor VI	206 Radios & Pagers, Repair	-735.16
9/9/2020	7561	Lorinda Freeman	Fairgrounds Stn. weekly cleaning	321 Cleaning Services - Fairgrounds Stn	-125.00
9/9/2020	7562	John Deere	Acct#11113-40551 Quick links	211 Vehicle Repair & Maint Supplies	-34.96
9/9/2020	7563	Lake County Leader	Advertisement #19028 8/05-8/06 Final Budget Hearing	330 Newspaper legal notice, advertising	-3.36
9/9/2020	7564	S Les Schwab Tire Center	Unit #333 replace tire	211 Vehicle Repair & Maint Supplies	-384.89
			LR fiat Engine #300 svc unit & employee per hr	211 Vehicle Repair & Maint Supplies	-109.99
9/9/2020	7565	S Montana Ace Polson	Inv225427815 PolarisPrj	201 Operating Supplies	-22.27
			fasteners adapters bolts bushings	201 Operating Supplies	0
			Inv225428126 PolarisPrj bushing	201 Operating Supplies	-6.99
			Inv225428486 PolarisPrj	201 Operating Supplies	-27.43
			bushings adapters nipples tee insert	201 Operating Supplies	0
9/9/2020	7566	Montana Electronics Co.	Inv 3207 depot repair	206 Radios & Pagers, Repair	-460.00
9/9/2020	7567	Montana State Fund	Policy #03-434961-3 Inv#12973266 payroll report adjmt	506 Worker's Compensation	-212.79

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Date	Num	Description	Memo	Category	Amount
9/9/2020	7568	Fred Nelson	Reimburse License Plate#CRT701 Polaris Ranger	211 Vehicle Repair & Maint Supplies	-20.60
9/9/2020	7569	S North Ridge Fire Equip	Inv#6125 1- hose clamp	960 WT#311 2008 Freightline(GovtSurplus	-255.95
			Inv#6125 1-running board mount	960 WT#311 2008 Freightline(GovtSurplus	-42.95
			Inv#6125 2-wheel choc holder	960 WT#311 2008 Freightline(GovtSurplus	-229.90
			Inv#6125 1-wildland fire shirt	204 Turnouts Structure & Wildland	-97.95
			Inv#6125 flagging tape	201 Operating Supplies	-1.90
			Inv#6125 7-5 gal pail foam	203 Chemicals, Foam	-622.65
			Inv#6439 1-forestry nozzle	201 Operating Supplies	-250.95
			Inv#6439 2-used mopup hose	201 Operating Supplies	-50.00
			Inv#6139 1-used brass twist nozzle	201 Operating Supplies	-2.00
9/9/2020	7570	Out Back Toilets	Inv#6723 Toilet Rental June July August Stn#4	324 -Maintenance - Station #4	-270.00
9/9/2020	7571	S Platt	Spring washers misc shop	211 Vehicle Repair & Maint Supplies	-37.69
			Clamp fender washer term strip	211 Vehicle Repair & Maint Supplies	-65.97
			4-end cap	211 Vehicle Repair & Maint Supplies	-45.00
9/9/2020	7572	PNW Emergency Equip	Inv#12003 Quarter turn drain valve + shipping	960 WT#311 2008 Freightline(GovtSurplus	-81.80
9/9/2020	7573	S Polson Auto Parts, Inc.	Inv600134 4-U bolts for 6x6	211 Vehicle Repair & Maint Supplies	-13.16
			Inv 600803 Sta 1	211 Vehicle Repair & Maint Supplies	-101.56
			Inv 602320 8-anch shackle Polaris	211 Vehicle Repair & Maint Supplies	-25.52
			Inv 60259 lamp plug bracket grommet & wire kit Polaris	211 Vehicle Repair & Maint Supplies	-23.37
			Inv 602630 credit	211 Vehicle Repair & Maint Supplies	0
			Inv 602732 credit	211 Vehicle Repair & Maint Supplies	2.12
			Inv 603982 1-light for #300	211 Vehicle Repair & Maint Supplies	6.96
			Inv 604072 1-incandescent sld bms	211 Vehicle Repair & Maint Supplies	-15.49
9/9/2020	7574	S Stine Electronics, LLC	Inv 24302 charger bracket \$15 plus pstg \$6	206 Radios & Pagers, Repair	-15.49
			Inv 24312 1-100 wt p25 400ch w/install kit	206 Radios & Pagers, Repair	-21.00
			Inv 24312 2-mobile speakers	206 Radios & Pagers, Repair	-2100.00
			Inv 24312 1-VHF broadband ant w/connector install	206 Radios & Pagers, Repair	-130.00
			Inv 24312 2-AA pack orange	206 Radios & Pagers, Repair	-120.00
			Inv 24312 1-speaker bracket NO CHG	206 Radios & Pagers, Repair	-90.00
			Inv 24312 shipping	206 Radios & Pagers, Repair	0
9/9/2020	7575	S Stine Electronics, LLC	Inv 24339 1-6wt digital portable	206 Radios & Pagers, Repair	-35.00
			Inv 24339 1-6wt digital portable	206 Radios & Pagers, Repair	-1855.00
			Inv 24339 1-antenna GPS/VHS	206 Radios & Pagers, Repair	-1855.00
			Inv 24339 1-antenna GPS/VHS	206 Radios & Pagers, Repair	-60.00
			Inv 24339 2-liion battery	206 Radios & Pagers, Repair	-60.00
			Inv 24339 2-single bay smart charger	206 Radios & Pagers, Repair	-346.00
			Inv 24339 software	206 Radios & Pagers, Repair	-266.00
			Inv 24339 programing cable	206 Radios & Pagers, Repair	-105.00
			Inv 24339 2-AA battery pack	206 Radios & Pagers, Repair	-86.00
			Inv 24339 shipping	206 Radios & Pagers, Repair	-91.00
9/9/2020	7576	S WEX Bank	Truck #314	206 Radios & Pagers, Repair	-60.00
			Truck #301	210 Gas, Diesel,Oil	-27.26
			Truck #318	210 Gas, Diesel,Oil	-234.43
			Truck #328	210 Gas, Diesel,Oil	-28.68
			Truck #327	210 Gas, Diesel,Oil	-12.46
			Truck #326	210 Gas, Diesel,Oil	-20.26
			Truck #323	210 Gas, Diesel,Oil	-173.68
			Truck #300	210 Gas, Diesel,Oil	-190.46
			Truck #310	210 Gas, Diesel,Oil	-236.07
			Truck #316	210 Gas, Diesel,Oil	-39.58
			Truck #333	210 Gas, Diesel,Oil	-47.88
			Truck #308	210 Gas, Diesel,Oil	-49.71
			Truck #313	210 Gas, Diesel,Oil	-238.07
				210 Gas, Diesel,Oil	-160.10
9/1/2020 - 9/9/2020				TOTAL AUGUST CLAIMS	-15750.29